GRATIS REQUEST CHECKLIST

STEP 1: Provide a brief description of your project and what the gratis request is for (written in an attached document or via email will suffice)

STEP 2: Please fill in the LICENSE APPLICATION FORM

STEP 3: Please address the important Information listed below that BLB needs to review your request for the TYPE of Gratis License Permission requested:

- **PRINT**
  - Please list the exact lyrics you plan to include in your project and include a brief description of your project and explain why it's important to use these lyrics. *(Please Include on a Separate Page)*
  - How many units will you be manufacturing/publishing? _____
  - Who is your target audience? _____
  - What territories do you plan to release your product in? _____
  - What is the Cost of your project? _____
  - What is the name of the company/publisher that will be releasing your project? _____
  - Other important project details: _____

- **SYNCHRONIZATION**
  - What is the song duration you are requesting to use? _____
  - How many units are you requesting gratis on? _____
  - What territories do you plan to release your product in?_____
  - If any units are for promotion, please list the number of uses desired: _____
  - If any the use is in a commercial, please list the number of stations it will air on: _____
  - Other important project details: _____

- **MECHANICAL**
  - How many units will you be manufacturing? _____
  - What territories do you plan to release your product in? _____
  - What is the Cost of your project? _____
  - If any units are to be sold for a charity, please list the charity's name and the number desired: _____
  - If any units are for promotion, please list the number desired: _____
  - Other important project details: _____

- **DIGITAL DOWNLOAD (Digital Phonorecord Delivery)**
  - How many units are you requesting gratis on? _____
  - What territories do you plan to release your product in? _____
  - If any units are for promotion, please list the number desired: _____
  - Are you also requesting internet streaming? _____
  - Other important project details: _____

Application for the USE OF A BLB CLIENT SONG

All requests are required in writing and sent either by email, postal mail or fax.

You must include ALL of the following information or BLB is unable to license your requested use.

Date: _____

Submitted by: _____

(Please list your name and affiliation to the company that is requesting the license.)

Company/User: _____

Address: _____

_____

_____

Email Address: _____

Phone #: _____ **Fax #:** _____

Song Title: _____

Song Duration: _____min _____ sec

Song Writer(s)/Publisher(s): _____

_____

If you are requesting a license for more than one song to be included on your project, please fill in the second page as many times as needed and include it with your submission.

Artist: _____

Record Label: _____

Project Title: _____

Release Date: _____

Project ID #: **Compact Disc:** _____

- *Refer to the UPC Bar code &/or the ISBN code that should be assigned to your project.*

Digital Download: _____

- *Refer to the ISRC code # assigned to your project - please contact the RIAA for this.*

**** If the request is for a one-time or limited pressing release, the Licensee is required to pay for the minimum upfront. ****

Number of Units You Will Manufacture (*minimum of 1000*):

- **Physical (compact discs):** _____
  - *If you plan on releasing this song on a compact disc, a custom license is* ***mandatory***

Number of Digital Downloads You Anticipate To Sell (*minimum of 1000*):

- **Digital (downloads):** _____
  - *If you plan on releasing your project to be sold online as a download, a Digital Phonorecord Delivery license is* ***mandatory***

QUESTIONS??

Email our Licensing Dept:
heather@bigloudbucks.com

OR

Call Big Loud Bucks:
1-615-329-2729 ext. 405

Additional Comments:

Additional Songs To Be Licensed For The Use On The following Project:

Artist: _____

Record Label: _____

Project Title: _____

Song Title: _____
Song Duration: _____min _____ sec

Song Writer(s)/Publisher(s): _____

_____

Song Title: _____
Song Duration: _____min _____ sec

Song Writer(s)/Publisher(s): _____

_____

Song Title: _____
Song Duration: _____min _____ sec

Song Writer(s)/Publisher(s): _____

_____

Song Title: _____
Song Duration: _____min _____ sec

Song Writer(s)/Publisher(s): _____

_____

Song Title: _____
Song Duration: _____min _____ sec

Song Writer(s)/Publisher(s): _____

_____

Song Title: _____
Song Duration: _____min _____ sec

Song Writer(s)/Publisher(s): _____

_____